

# District Charter Authorizing Policies and Practices Evaluation Form

## Review Overview

TEA will evaluate relevant sections from each district’s charter authorizing policies and practices. Policies and supplemental documents will be evaluated by a review team that includes a minimum of three members.

Review team members will individually review policies and supplemental documents using the criteria in this rubric. The review team will discuss individual findings and will establish a consensus rating for each section of the rubric. In order to meet the TEA threshold for approval, a proposal must “Meet the Standard” in each of the sections below and may not receive a rating of “Does Not Meet the Standard” in any section.

## Evaluation Criteria:

Evaluators will use the following criteria to rate applicant responses to the Texas Partnership Benefits Application. Within each section, specific criteria define the expectations for a strong response that “Meets the Standard.” Evaluators will rate responses by applying the following guidance:

Rating	Characteristics
<b>Meets the Standard</b>	The response reflects a thorough understanding of key issues. It addresses the topic with specific and accurate information that shows thorough preparation; presents a clear, realistic picture of how the school expects to operate; and inspires confidence in the applicant’s capacity to carry out the plan effectively.
<b>Partially Meets the Standard</b>	The response meets the criteria in some respects but lacks detail and/or requires additional information in one or more areas.
<b>Does Not Meet the Standard</b>	The response is wholly undeveloped or significantly incomplete; demonstrates lack of preparation; is unsuited to the mission of the authorizer or otherwise raises substantial concerns about the viability of the plan or the applicant’s ability to carry it out.

Recommendations from the Review Committee will be based on evaluation of the written application (narrative and attachments), independent due diligence, and the applicant interview (if applicable).

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**Authorizing Mission and Core Vision**

- ❖ The mission is compelling and focused on improving student learning, increasing choice, creating professional opportunities to attract teachers, establishing new forms of accountability, and encouraging innovative learning methods.
- ❖ Authorizing principles emphasize high standards, operator autonomy, and the well-being of students.
- ❖ The district provides a clear and compelling explanation of how authorizing charter schools will align to a broader district strategy.

Review		
<input type="checkbox"/> Meets the Standard	<input type="checkbox"/> Partially Meets the Standard	<input type="checkbox"/> Does Not Meet the Standard
Comments/Feedback		
Click or tap here to enter text.		

**Commitment & Capacity:**

- ❖ The district capacity and resources dedicated to charter authorizing processes, including evaluation, nomination, and ongoing monitoring of district charter campuses are sufficient.
- ❖ Key members of the district’s leadership team are qualified to oversee authorizing activities.

Review		
<input type="checkbox"/> Meets the Standard	<input type="checkbox"/> Partially Meets the Standard	<input type="checkbox"/> Does Not Meet the Standard
Comments/Feedback		
Click or tap here to enter text.		

**Application and Review Process:**

- ❖ The policy and process supplemental document in conjunction with the local application establishes a process to evaluate proposals submitted under TEC Chapter 12, Subchapter C. This process includes, at a minimum:
  - Eligibility requirements for existing operators and other eligible entities;
  - A written application that includes academic, operational, financial and governance plans;
  - A description of the review process that will promote a rigorous evaluation of submitted proposals, including standards for review, the use of expert review teams, and a formal approval process by the local Board;

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- Clear procedures for communicating application evaluation criteria and approval/denial decisions, (including basis for decisions), to charter applicants in writing and for the public record;
- Clear process for the public to learn about potential charter applications prior to approval decisions by the local board.

Review		
<input type="checkbox"/> Meets the Standard	<input type="checkbox"/> Partially Meets the Standard	<input type="checkbox"/> Does Not Meet the Standard
Comments/Feedback		
Click or tap here to enter text.		

**Oversight and Evaluation:**

- ❖ The policy and process supplemental document clearly explains the role of the Board and district administration and how these roles will promote and protect operator autonomy.
- ❖ The policy and process supplemental document clearly outlines areas of autonomy and flexibility provided to charter schools.
- ❖ The policy and process supplemental document describes a comprehensive process for monitoring accountability and compliance, as defined in the charter contract.
- ❖ The policy and process supplemental document outlines data collection requirements, including a reporting schedule, site-visits, mandated assessments, and any required student-management system.
- ❖ The policy and process supplemental document provides assurances that all oversight will be conducted in a minimally invasive manner possible to reduce administrative burdens and balance the protection of student and public interests with charter autonomy.

Review		
<input type="checkbox"/> Meets the Standard	<input type="checkbox"/> Partially Meets the Standard	<input type="checkbox"/> Does Not Meet the Standard
Comments/Feedback		
Click or tap here to enter text.		

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**Revocation & Renewal:**

- ❖ The policy and process supplemental document clearly defines criteria for revocation of a charter agreement.
- ❖ The policy and process supplemental document outlines a timeline and procedure for revocation of a charter agreement.
- ❖ The policy and process supplemental document defines the charter term and evidence required for renewal of a charter agreement.
- ❖ The policy and process supplemental document clearly defines criteria and a timeline for non-renewal of a charter agreement.
- ❖ The policy and process supplemental document describes a process for establishment of a closure protocol in the event of non-renewal of a charter agreement.

Review		
<input type="checkbox"/> Meets the Standard	<input type="checkbox"/> Partially Meets the Standard	<input type="checkbox"/> Does Not Meet the Standard
Comments/Feedback		
Click or tap here to enter text.		