**Instructions**

Districts will use this form to notify the Texas Education Agency that they have renewed a contract with an in-district charter operator and are continuing to pursue Texas Partnerships benefits under SB 1882.

Districts must submit the following to TXP@tea.texas.gov within 30 days of executing the updated contract:

[ ]  Completed Texas Partnership Continuation of Benefits (this document)

[ ]  Attachment: Partnership Performance Contract(s) (approved by district and partner board)

Upon receipt of this form and the contract, TEA will notify districts of continuation of benefits within 10 business days.

**Benefits Eligibility Requirements**

*Note: rule requirements were updated in March 2020. For more information about these rule changes, please view the Texas Administrative Code Update* [*webinar*](https://txpartnerships.org/wp-content/uploads/2020/03/Rule-update-webinar.pptx)*.*

**All districts seeking continuation of Texas Partnership Benefits are required to meet current benefits eligibility requirements outlined in 19 TAC §97.1075 and 19 TAC §97.1079.** The performance contract must meet all eligibility criteria in the partnership performance contract [rubric](https://txpartnerships.org/wp-content/uploads/2021/04/RUBRIC-Performance-Contract.docx).

**District Information**

|  |  |
| --- | --- |
| District  | Click or tap here to enter text. |
| Superintendent  | Click or tap here to enter text. |
| Superintendent Email/Phone Number | Click or tap here to enter text. |
| District staff dedicated to partnership oversight  | Name | Role | Phone | Email |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Submission Date | Click or tap here to enter text. |

**Operating Partner Information**

**(If submitting multiple contracts, copy and paste the table below for additional operating partners.)**

|  |  |
| --- | --- |
| Partner Organization | Click or tap here to enter text. |
| Campus(es) | Click or tap here to enter text. |
| Partner Primary Point of Contact  | Click or tap here to enter text. |
| Point of Contact Email/Phone Number | Click or tap here to enter text. |
| Partner staff member(s) responsible for management of each campus [[1]](#footnote-2) | Click or tap here to enter text. |

**Assurances**

The following assurances serve as a commitment from the district superintendent that all partnerships do not present a conflict of interest with the district and that the district has done its due diligence to ensure current eligibility requirements outlined in §19 TAC 97.1075 and §19 TAC 97.1079 are met. TEA will monitor continued adherence to these assurances while the district receives Texas Partnership benefits.

*The Superintendent of the district shall initial each and all assurances within this document to confirm awareness and understanding of responsibilities established herein.*

1. **Performance Contract**

\_\_\_\_\_\_\_ The district assures that the district and each operating partner meet the requirements to contract to partner to operate, as outlined in TAC §97.1075 (relating to Contracting to Partner to Operate a Campus under Texas Education Code, §11.174, as amended).

\_\_\_\_\_\_\_ The district assures that the district is aware that to continue and maintain benefits eligibility, the performance contract must meet the eligibility requirements described in this form and all statutory requirements for the duration of the partnership, and that all performance contract amendments must be submitted to the agency within 30 days.

\_\_\_\_\_\_\_The district assures that the terms and provisions in the performance contract do not conflict with provisions in the District’s Local Board Authorizing Policy.

1. **Operating Partner Capacity**

\_\_\_\_\_\_\_ The district assures that each operating partner has reasonable staff capacity, including at least one full-time equivalent employee solely dedicated to the management of the campus in place at the time this application is submitted, necessary to oversee the operation of the campus.

1. **Authorizing Policies and Practices**

\_\_\_\_\_\_\_ The district assures that the renewal process was conducted in accordance with the District’s Local Board Authorizing Policy and Procedures.

\_\_\_\_\_\_\_ The district assures that there is at least one district employee fully dedicated to overseeing the authorizing and ongoing monitoring of in-district charter schools.

*I, the undersigned, hereby certify that the district has authorized me to provide these assurances as noted by my initials on this and all previous pages.*

Printed Name of District Superintendent Signature of District Superintendent

Date

1. The operating partner must directly employ staff that is solely dedicated to school management routines and is responsible for principal evaluation (no other job duties/roles) for the campus(es) the partner manages. The partner must employ at least one staff member in this role per campus (up to five campuses). This includes campuses in other districts that the operating partner organization manages. [↑](#footnote-ref-2)