**TEXAS PARTNERSHIPS (SB 1882) BENEFITS APPLICATION**

**Texas Partnerships Benefits Application**

*For Texas Partnerships Benefits that begin in the 2023-2024 school year*

**Submission Deadline 12/16/2022**

***For Texas Partnerships Benefits that begin in the 2023-2024 school year***

**Application Instructions**

This document is the application for Texas Partnerships (SB 1882) benefits. For more information about Texas Partnership, including a description of different types of partnerships, partnership benefits, eligibility requirements, and how TEA will evaluate applications, please download the Texas Partnerships Guide from the [Texas Partnerships website](https://www.txpartnerships.org).

Districts must submit this completed document along with the corresponding attachments by **December 16, 2022 (5:00 PM).** TEA will notify districts of eligibility for benefits (approval, denial, or request for additional information) no later than **February 10, 2023**. Table 1, below, shows the timeline for application package submissions.

**Table 1. Application Timeline for Texas Partnerships Benefits**

|  |  |
| --- | --- |
| **Action** | **Date** |
| District attends required webinar  | District representatives will attend one of the following sessions (webinars start at 10 AM):• Friday, June 3, 2022• Friday, June 10, 2022• Friday, September 9, 2022• Friday, September 16, 2022 |
| District submits charter authorizing policy, local campus partner application, and/or local application scoring rubric **(if not using the TEA model for any of these documents)** | by September 30, 2022 (by 5PM) |
| Proposed operating partner attends required webinar | Partner representatives will attend one of the following sessions (webinars start at 10 AM):• Friday, June 17, 2022• Friday, June 24, 2022• Friday, September 23, 2022 • Friday, September 30, 2022  |
| District attends performance contract webinar | District and partner representatives will attend one of the following sessions (webinars start at 10 AM):• Friday, August 5, 2022• Friday, August 12, 2022• Friday, October 7, 2022 • Friday, October 14, 2022 |
| Districts submit application package | by December 16, 2022 (by 5 PM) |
| TEA notifies district of eligibility: (approval or request for additional information) | No later than February 10, 2023 |

**A complete application includes the following documents.**

[ ]  Completed Texas Partnership Application Template (this document)

[ ]  Attachment A: Local Board-Approved Charter Authorizing Policy

[ ]  Attachment B1: Local Campus Partner Application (for each partnership school)

[ ]  Attachment B2: Local Campus Partner Application Evidence of Evaluation (for each partnership school)

[ ]  Attachment C: Partnership Performance Contract (for each partnership school)

**Districts can submit a single application for multiple partnership schools but must submit separate attachments B and C for each school.**

Please submit the completed application package to TEA using the following steps:

* Save this Partnership Application template as a PDF document titled with district name and document type (e.g., *District Name-Partnership Application*), and
* Please save required attachments as PDF documents. See application instructions for file naming convention.
* Email all files to TXP@tea.texas.gov with the subject line as follows - [*Texas Partnerships Benefits Application Package District Name*].

**Specifications**

* Applicants **must** submit proposals electronically and use the template provided.
* Only responses placed within the text boxes provided will be considered for evaluation activities.
* Late submissions will not be accepted.
* Submissions from districts that did not submit a letter of intent by September 30, 2022 will not be accepted.
* Submissions from districts that did not attend all required webinars will not be accepted.
* Submissions that include an operating partner that did not attend all required webinars will not be accepted.
* Submissions that include a partner that does not have a governing board of at least 3 members and at least one full time staff at the time the application package is submitted will not be accepted.

**Approval Process for Partnership School Benefits**

**Districts must submit this completed partnership application template and attachments A, B, and C.** However, TEA will not evaluate all these documents for all partnership applications. Rather, the review process varies depending on the school- and partner- type. Table 2 describes school and partner types. Table 3 shows the documents TEA will evaluate for each school and partner type.

**Table 2. Types of Schools and Partners**

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| **School Types** |
| **Innovation** | * Existing schools that received an overall A, B, or C for the 2021-2022 school year
* New schools, defined as new schools for state reporting; must receive a new county district campus number (CDCN)
 |
| **Turnaround** | * Schools that received an overall F rating for the 2018-2019 school year (2019 ratings and a rating of Not Rated: Senate Bill 1365 for the 2021-2022 school year
 |
| **Partner Types** |
| **New** | * State or district-authorized charter operators with less than a three-year track record operating charter schools
* Out-of-state charter operators
* Institutes of higher education
* Governmental entities
* Other non-profits
 |
| **Existing** | * State or district-authorized charter operators with at least three years of experience operating a charter school:
	+ Partner must have acceptable academic and financial performance in each of the three preceding school years
	+ Neither the partner organization, nor the key individuals involved, may be associated with a revoked charter
 |

**Table 3. Documents TEA will Evaluate to Determine Eligibility for Partnership School Benefits by School- and Partner- Type**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School Type** | **Turnaround** | **Innovation** | **Turnaround** | **Innovation** |
| **Partner Type** | **New** | **New** | **Existing** | **Existing** |
| Charter Authorizing Policy | Evaluated\* | Evaluated\* | Evaluated\* | Evaluated\* |
| [Charter Authorizing Policy and Practice Questions](#questions)  | Evaluated | Evaluated | Evaluated |  |
| Local Campus Partner Application | Evaluated\* | Evaluated\* | Evaluated\* |  |
| Evidence of Evaluation of Local Campus Partner Application | Evaluated | Evaluated | Evaluated |  |
| Partnership Performance Contract | Evaluated | Evaluated | Evaluated | Evaluated |

\*Districts that are not using the TEA model Charter Authorizing policy or the TEA model Local Campus Partner Application must submit these documents by September 30, 2022, for approval. Districts using the model submit these documents with this complete application package (due December 16, 2022).

The TEA process for reviewing and approving partnership school benefits is further described in the Texas Partnership Guide. Evaluation forms for each district submission are available on the [Texas Partnerships website](http://www.txpartnerships.org/).

**District Information**

|  |  |
| --- | --- |
| District  | Click or tap here to enter text. |
| Superintendent  | Click or tap here to enter text. |
| Superintendent Email/Phone Number | Click or tap here to enter text. |
| Primary District Point of Contact (if different from superintendent) | Click or tap here to enter text. |
| District Contact Email/Phone Number | Click or tap here to enter text. |
| Submission Date | Click or tap here to enter text. |

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| **Organization Information** |
| Provide the following information for each partnership organization included in this application. Add rows as needed. |
| Name of Partner Organization | Type of Organization | Partner Type (see [Table 2](#Table2)) | Primary Partner Contact(Name/Role/Email) |
| Click or tap here to enter text. | Choose an item. | Choose an item. | Click or tap here to enter text. |
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**Operating Partner Information**

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| **Partner Governing Board** |
| Provide the board member information for each partnership organization included in this application. Add rows as needed. **Each partner organization board must have at least three members.** |
| Name of Partner Organization | Board Member Name | Board Member Affiliation |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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**Campus Information**

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| **Campus Information** |
| Provide the following information for each campus included in this application. Add rows as needed. |
| Campus Name  | County/District Campus Number *(type “new” if a new school)* | School Type[[1]](#footnote-2)(see [Table 2](#Table2))  | Organization that will manage this campus |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Click or tap here to enter text. |
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| **District Charter Authorization** |
| For each campus included in this application, please indicate under which section of the Texas Education Code the district approved each partnership. Add rows as needed. |
| Campus | Partner | TEC Section[[2]](#footnote-3) |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. |
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| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. |
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| **Campus Management Staffing Information[[3]](#footnote-4)** |
| Provide the following management information for each campus included in this application. Add rows as needed. |
| Partner Organization | Campus | Operating Partner Staff Member(s) Responsible for Campus Management (including principal evaluation)[[4]](#footnote-5) | Other campuses managed by this staff member (including campuses in other districts) |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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**Charter Authorizing Policies and Practices**

Districts seeking approval for partnership benefits must provide evidence of high-quality district charter authorizing policies and practices. Districts must submit their local, board-approved partnership authorizing policy as attachment A to this application. Districts must also respond to the questions below.

**Required:**

* **Attachment A:** Local Charter Authorizing Policy *(as currently adopted by local district school board).* Districts are required to adopt TEA’s Model Local Charter Authorizing Policy, or a similar policy approved by TEA. If the district is not using the Model Local Charter Authorizing Policy, the district’s policy must be approved in Fall 2022 (due September 30, 2022).
* **Respond to** questions in the Summary of Charter Authorization Policies and Practices below. *Please note that only districts proposing Turnaround or Innovation School Partnerships with a New Partner will undergo an evaluation of responses in this section by TEA. TEA will review responses from districts proposing to partner with an Existing Partner for context only.*

**Summary of Charter Authorizing Policies and Practices**

All districts must respond to the following questions about their local authorizing policies and practices. All questions under each section must be addressed**. Answers must explain the contents of the district board policy or the performance contract; copy and pasting sections of the board policy or contract is insufficient.**

# **Authorizing Mission and Core Vision**

1. **Describe the mission and vision of the district’s efforts to authorize new charter campuses and programs.**

Click or tap here to enter text.

1. **Explain how work to authorize new charter campuses will focus on improving student learning, increasing choice, creating professional opportunities to attract teachers, establishing new forms of accountability, and encouraging innovative learning methods.**

Click or tap here to enter text.

1. **Explain how the district’s efforts to authorize new charter campuses will support the district’s broader strategy to improve student outcomes.**

Click or tap here to enter text.

# **Commitment and Capacity**

1. **Describe the capacity and resources dedicated to the district’s charter authorizing process, including the evaluation, nomination, and ongoing monitoring of district charter campuses.**

 Click or tap here to enter text.

1. **Identify the key members of the district’s leadership team by name and title and describe their individual and collective qualifications for authorizing, monitoring, and evaluating the district charter(s).**

Click or tap here to enter text.

1. **Identify the district employee(s) that is/are fully dedicated to overseeing the authorizing and ongoing monitoring of in-district charters, including the date the employee(s) began in this role.**

Click or tap here to enter text.

# **Application and Review Process**

1. **Describe the process for evaluating and awarding proposals submitted under TEC Chapter 12, Subchapter C. Please include a description of:**
* **the operator application (if the district used the TEA model application, please indicate in this section),**
* **the rubric used by the district’s review panel to evaluate partner applications, including how the district evaluated the operating partner’s academic model, the operator’s strengths and weaknesses and past academic performance, and**
* **the process the district used for conducting capacity interviews.**

Click or tap here to enter text.

1. **Describe the process undertaken to provide opportunities for the public to learn about potential charter applications prior to approval decisions by the local board.**

Click or tap here to enter text.

1. **Describe the process for communicating application evaluation criteria and approval/denial decisions, including the basis for such decisions, to charter applicants.**

Click or tap here to enter text.

# **Oversight and Evaluation**

1. **Describe the relationship and key responsibilities between the school district board of trustees, the district administration, and the charter holder/operating partner.**

Click or tap here to enter text.

1. **Describe the areas of autonomy and flexibility provided to charter campuses in the district. Specifically, identify district policies that will be identified in the performance contract as being applicable to the charter campus for which the campus could otherwise be exempt under TEC, Chapter 12, Subchapter C.**

Click or tap here to enter text.

1. **Describe the district’s process for routinely monitoring accountability and compliance, as defined in the charter contract. Include the frequency and timeline for all monitoring activities.**

Click or tap here to enter text.

1. **Outline any district data collection requirements, including a reporting schedule, site-visits, mandated assessments, and any required student-management system.**

Click or tap here to enter text.

# **Revocation and Renewal**

1. **Describe the charter terms and evidence required for renewal of a charter agreement.**

Click or tap here to enter text.

1. **Describe the criteria and a specific timeline for non-renewal of a charter agreement.**

Click or tap here to enter text.

1. **Describe the process for establishment of a closure protocol to be used in the event of non-renewal of a charter agreement.**

Click or tap here to enter text.

1. **Describe the criteria for revocation of a charter agreement.**

Click or tap here to enter text.

1. **Describe the procedure and a specific timeline for revocation of a charter agreement.**

Click or tap here to enter text.

**Local Campus Partner Application and Evidence of Evaluation**

Districts must submit this attachment for **each partnership school** under consideration for Partnership School benefits.

Districts must submit two items:

* **Attachment B1: Local Campus Partner Application:** The application that the partner organization completed and submitted to the district review panel for evaluation.
* **Attachment B2: Local Campus Partner Application Evidence of Evaluation:** Documents that demonstrate how the application was evaluated/scored, what areas needed to be addressed in the capacity interview, and notes from the capacity interview.

Attachments should be titled and ordered by partnership school/campus name. For example, a district submitting two partnerships for approval would title attachments as follows:

* Campus 1\_Attachment B1\_Local Campus Partner Application
* Campus 2\_Attachment B1\_Local Campus Partner Application
* Campus 1\_Attachment B2\_Local Campus Partner Application Evidence of Evaluation
* Campus 2\_Attachment B2\_Local Campus Partner Application Evidence of Evaluation

**Partnership Performance Contract**

Districts must submit this attachment for **each partnership school** under consideration for Partnership School benefits.

**Attachment C: Partnership Performance Contract**: the board-approved contract between school district and partner organization to operate the partnership school.

Attachments should be titled and ordered by partnership school/campus name. For example, a district submitting two partnerships for approval would title attachments as follows:

* Campus 1\_Attachment C\_Partnership Performance Contract
* Campus 2\_Attachment C\_Partnership Performance Contract

**Partnership Assurances Documentation**

The partnership assurances document serves as a commitment from the district superintendent and board of trustees that all proposed partnerships do not present a conflict of interest with the district and that the district has done its due diligence to ensure that each partner is capable of the work it has agreed to perform in the performance contract. TEA will monitor continued adherence to these assurances while the partnerships received Texas Partnership benefits.

*The Superintendent of the district shall initial each and all assurances within this document to confirm awareness and understanding of responsibilities established herein.*

1. **Governance**

\_\_\_\_\_\_\_ The district assures that the governing body of each operating partner is not and shall not be comprised of any members of the independent school district's board of trustees, the superintendent, or staff responsible for evaluating the partnership application or overseeing the performance contract.

\_\_\_\_\_\_\_ The district assures that the majority of the governing body of each comprised of district staff.

\_\_\_\_\_\_\_ The district assures that no member of the governing body of each partner will be related within the first degree of affinity or consanguinity with any members of the independent school district's board of trustees, the superintendent, or staff responsible for granting the charter or contract to partner to operate or overseeing the performance contract.

\_\_\_\_\_\_\_ The district assures that all members of the governing body of each operating partner have passed and will continually pass the district's conflict of interest checks.

\_\_\_\_\_\_\_ The district assures that the district has not appointed a majority of the members of the governing board of each operating partner.

\_\_\_\_\_\_\_ The district assures that the governing body of the operating partner will participate in board governance training provided by TEA, or a vendor recommended by TEA.

\_\_\_\_\_\_\_ The district assures that it will submit the names and background information for all partner board members to the agency annually.

1. **Performance Contract**

\_\_\_\_\_\_\_ The district assures that the district and each proposed operating partner meet the requirements to contract to partner to operate, as outlined in TAC §97.1075 (relating to Contracting to Partner to Operate a Campus under Texas Education Code, §11.174, as amended).

\_\_\_\_\_\_\_ The district assures that the district is aware that to maintain benefits eligibility, the performance contract must meet the eligibility requirements described in this application and all statutory requirements for the duration of the partnership, and that all performance contract amendments must be submitted to the agency within 30 days.

1. **Authorizing Policies and Practices**

\_\_\_\_\_\_\_ The district assures that it will continuously meet the requirements to authorize an operating partner, as outlined in TAC §97.1079 (relating to Determination Processes and Criteria for Eligible Entity Approval under Texas Education Code §11.174, as amended).

\_\_\_\_\_\_\_ The district assures that it will not authorize performance contracts to partner to operate a campus that are contingent upon overall campus academic performance ratings, or the receipt of additional funding relate to TEC §11.174.

1. **Operating Partner Capacity**

\_\_\_\_\_\_\_ The district assures that each operating partner has reasonable staff capacity, including at least one full-time equivalent employee in place at the time this application is submitted, necessary to oversee the operation of the campus.

*I, the undersigned, hereby certify that the district has authorized me to provide these assurances as noted by my initials on this and all previous pages.*

Printed Name of District Superintendent

Signature of District Superintendent

Date

Printed Name of President (Board of Trustees)

Signature of President (Board of Trustees)

Date

1. Organizations managing turnaround campuses must have been in existence for at least three years prior to undertaking the management of the district campus, have managed multiple campuses for multiple years, and have a track record of managing campuses to academic success or significantly improved the academic performance of campuses. The TEA review panel will look for this evidence in Attachment B1 of this application (Local Campus Partner Application). [↑](#footnote-ref-2)
2. District boards may grant charters under Texas Education Code, Chapter 12, Subchapter C in the following ways:

TEC 12.052: the board grants a charter to parents and teachers of a campus or campus program after receiving a petition from parents and teachers at the campus

TEC 12.0521: the board grants a charter for a new campus or to an entity that has entered into contract with the district

TEC 12.0522: the board grants a district charter to a campus (Enrollment at these campuses cannot exceed 15% of the district’s total student enrollment unless the campus is a turnaround campus, is part of a feeder pattern of district charters, or the district receives a waiver from the agency. TEA will review attendance counts at fall snapshot to see if the district has exceeded the 15% threshold.)

TEC 12.053: the board grants a charter to parents and teacher at two or more campuses for a cooperative charter program after receiving a petition from parents and teachers at the campus [↑](#footnote-ref-3)
3. The operating partner must directly employ staff that is solely dedicated to school management routines and is responsible for principal evaluation (no other job duties/roles) for the campus(es) the partner will manage. The partner must employ at least one staff member in this role per campus (up to five campuses). This includes campuses in other districts that the operating partner organization manages. TEA will review the application the OP submitted to the district to determine if the OP has reasonable staff, but if this evidence is not included in the OP’s application, the district should submit additional documentation with this benefits application. [↑](#footnote-ref-4)
4. If campus management staff has not yet been hired, enter the anticipated hire date. Texas Partnership benefits will not be awarded until TEA has received verification that the partner organization has hired this staff member. If campus management staff is currently employed by the district, the district must provide evidence (attach to this application) that this staff is:

under contractual obligation with the operating partner board, and

solely dedicated to planning the launch of the campus at the time of application for benefits. [↑](#footnote-ref-5)